

# PAINTERS, PHOTOGRAPHERS, & OTHER VISUAL ARTISTS

<b>CONTINUING EDUCATION</b>		<b>AUTO TRAVEL (in miles)</b>	
Private Lessons		Museum & Gallery Visits	
Master Classes & Apprenticeships		Client & Business Meetings	
Schools & Conferences		Continuing Education	
Tickets to Special Exhibits		Gallery Interviews (Potential Shows)	
Gallery Visits & Talks		Out-Of-Town Business Trips	
Museum Memberships		Purchasing Art Supplies & Materials	
Other: _____		Professional society Meetings	
<b>PROMOTIONAL EXPENSES</b>		Parking Fees & Tolls (\$)	
Portfolio Costs		Other: _____	
Business Cards & Resume		<b>TRAVEL – OUT OF TOWN</b>	
Film & Slide Processing		Airfare & Auto Rental	
Postage & Shipping		Van Rental for Moving of Artwork	
Slide and Photographer Fees		Parking	
Printing of Show Announcement Cards		Taxi, Train, Bus & Subway	
Shows & Exhibits		Lodging (do not combine with meals)	
Printing Costs		Meals (enter 100% of expense)	
Other: _____		Laundry, Maid, & Porter	
<b>SUPPLIES &amp; EXPENSES</b>		Tolls	
Gallery Memberships and Dues		Telephone Calls (including home)	
Brushes and Cleaning Supplies		Other: _____	
Paints, Film, Papers, etc.		<b>TELEPHONE COSTS</b>	
Gifts – Business (\$25 per person limit)		Paging Service	
Chemicals for Film Processing		Internet and on-line Services	
Museum Dues and Memberships		Pay & Toll Calls	
Canvas and Stretchers		Cellular Phone	
Framing Costs		Other: _____	
Meals – Business (enter 100% of cost)		<b>EQUIPMENT PURCHASES</b>	
Slide & Film Processing		Phone & Answering Machine	
Stationary & Office Supplies		Computer & Computer Software	
Rent – Studio & Gallery space		Press, Easel, and Paint Box	
Art Magazines and Books		Darkroom Equipment	
Legal & Accounting Fees		Camera (digital & traditional) & Lens	
Rents & Repairs of Equipment		Enlarger & Camera Bag	
Sculpture Supplies & Hardware		Modems and Computer Peripherals	
Food & Wine – Gallery Openings		Framing Apparatus	
Modeling Fees & Props		Power & Hand Tools	
Commissions – Agent/ Gallery		Sculpting Tools	
Other: _____		Other: _____	

**CALVARY TAX SERVICE, LLC**